



**Tri-Valley Regional Occupational Program**  
1040 Florence Road, Livermore, CA 94550  
Phone (925) 455-4800 • Fax (925) 449-9126

## ***JOINT POWERS GOVERNING BOARD***

**Regular Board Meeting of September 15, 2021**  
**5:30 p.m. Open Session**

**Meeting to be conducted in compliance with Executive Order N-29-20**

### ***THE MISSION OF TRI-VALLEY ROP IS TO:***

- *Educate and train a broad spectrum of students by providing a bridge of opportunity connecting school to continuing education and career.*
- *Support and guide the development of life and career skills valued by business, industry, colleges, and society.*
- *Provide an environment of continuous program improvement, responsive to the changing needs of students, employers, and industry.*
- *Educate all students, including Adults in Correctional Facilities, to acquire the skills, attitudes and values needed to find and retain jobs, to be socially responsible, and to make positive contributions to their families and the community.*

## ***JOINT POWERS GOVERNING BOARD MEETING PROCEDURES***

Public access to meeting, please connect using link below:

<https://trivalleyrop.webex.com/trivalleyrop/onstage/g.php?MTID=e94cdaa984075cb20773834de71f4807d>

In compliance with Executive Order N-29-20 issued by Governor Newsom on March 12, 2020, the September 15, 2021 JPGB Meeting will be conducted via Webex and telephonically. Please use link above to connect. In compliance with the Executive Order, Board Members, interested parties, and members of the public will be able to listen in to the meeting.

**PUBLIC COMMENT** – Members of the public may submit comments on items on the agenda, and any item within the jurisdiction of the Board in the following manner: By email to **Board Questions** prior to Call to Order, at the following address, [lhansen@tvrop.org](mailto:lhansen@tvrop.org). Please note the item number you are addressing in the subject line of the email, and write your comment or question in the body of the email.

By law, the Board may listen to comments, but may not enter into discussion nor take action on any item not on the agenda. Time is limited to 3 minutes per speaker and 20 minutes per subject matter.

### **JOINT POWERS GOVERNING BOARD**

**Emily Prusso**

(925) 606-3281

[epussotrustee@lvjUSD.org](mailto:epussotrustee@lvjUSD.org)

Member District:

Livermore Valley Joint USD

**Mark Miller**

(925) 640-1919

[mark\\_miller@pleasantonusd.net](mailto:mark_miller@pleasantonusd.net)

Member District:

Pleasanton Unified School District

**Megan Rouse**

(925) 719-5946

[rousemegan@dublinusd.org](mailto:rousemegan@dublinusd.org)

Member District:

Dublin Unified School District

**Julie Duncan, Superintendent**

(925) 455-4800 x 106

[jduncan@tvrop.org](mailto:jduncan@tvrop.org)

Secretary to the Governing Board

[www.tvrop.org](http://www.tvrop.org)

**Accessibility to Facilities and Agenda Materials:** The Tri-Valley ROP desires to make all of its public meetings accessible to the public. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in this meeting should direct such request to the Tri-Valley ROP Superintendent, 1040 Florence Road, Livermore, CA 94550, or by calling (925) 455-4800 at least 48 hours before the meeting, when possible. Non-confidential materials related to an item on this agenda submitted to the Board after distribution of the agenda packet are available for public inspection in the Superintendent's Office (address above) during normal business hours.

**1. CALL TO ORDER / ROLL CALL – 5:30 p.m.**

**2. CONVENE IN OPEN SESSION**

**A. Pledge of Allegiance**

**B. Approval of the Agenda**

Prior to approving the agenda, a Board member may request that an agenda item be pulled or moved on the agenda.

**3. PUBLIC COMMENT**

Members of the public may submit comments on items on the agenda, and any item within the jurisdiction of the Board in the following manner: By email to **Board Questions** prior to Call to Order, at the following address, [lhansen@tvrop.org](mailto:lhansen@tvrop.org). Please note the item number you are addressing in the subject line of the email, and write your comment or question in the body of the email. Time is limited to 3 minutes per speaker and 20 minutes per topic.

**4. RECOGNITIONS**

Diana Hasenpflug, Teacher of the Year 2021

**5. CONSENT CALENDAR - MOTIONS**

The Consent Calendar is for items that require the approval of the Board, but are routine in nature. The Board acts upon these items in one vote. Any member of the Board, administration, or public may request that an item be pulled from the Consent Calendar and discussed and/or acted upon separately under Deferred Consent Items.

**A. Approval of Minutes from the Regular Board Meeting of June 16, 2021**

The Board will consider approving minutes from the June 16, 2021 Board Meeting.

**B. Approval of Bill and Salary Reports – June 1 – August 31, 2021**

The Board will consider the approval of Bill and Salary warrants which show the District's operating and salary expenditures for the period noted.

**C. Approval of Purchase Order Summary – June 1 – August 31, 2021**

The Board will consider the approval of the purchase order summary which shows the encumbrances of District funds for the period noted.

**6. CONSENT – RESOLUTIONS**

The Consent – Resolutions is for items that require the approval of the Board but are routine in nature. The Board acts upon these items in a Roll Call vote. Any member of the Board, administration, or public may request that an item be pulled from the Consent-Resolutions and discussed and/or acted upon separately under Deferred Consent.

**A. Resolution No. 2021-22.1 - Signature Card – Authorized Agents Payroll Warrants and Disbursements**

The Board will consider approval of this Resolution authorizing persons named to sign warrants and approval of payments on behalf of the District.

**B. Resolution No. 2021-22.2 - Authorization for Bank Signatures**

The Board will consider approval of this Resolution authorizing persons named to sign bank documents on behalf of the District.

**C. Resolution No. 2021-22.3 - Appointment of Authorized Agents for State and Federal Applications**

The Board will consider approval of this Resolution authorizing persons named to sign State & Federal applications and documents on behalf of the District.

**D. Resolution No. 2021-22.4 – Appointment of Authorized Agents for Budget Transfers of Funds – Revenues and Expenditures**

The Board will consider approval of this Resolution authorizing persons named to sign budget working documents on behalf of the District.

**E. Resolution No. 2021-22.5 - Delegation of Authority**

The Board will consider approval of this Resolution authorizing persons named to act with Board Authority to procure goods, services and labor on behalf of the District.

**F. Resolution No. 2021-22.6 - Authorized Agents for Official Documents and Reports**

The Board will consider approval of this Resolution authorizing persons named to act with Board Authority to sign official documents on behalf of the District.

**7. DEFERRED CONSENT ITEM/S**

Items that are pulled from the Consent Calendar to be addressed individually will be discussed and acted upon at this time.

**8. INFORMATION / ACTION ITEMS**

Informational items are noted as informational only; Action items are up for a vote by the Board. Most items require a simple majority of Board member votes to pass.

**A. TVROP The Next 50 Years - Information**

Staff will present a snapshot of TVROP programs, initiatives, and future opportunities.

**B. Approval of the 2020 – 2021 Unaudited Actuals - Action**

The 2020-21 Unaudited Actuals are being submitted to the Board for review and approval. The Unaudited Actuals show the revenue and expenditures for the prior fiscal year and are submitted to the Alameda County Office of Education and then on to the California Department of Education for inspection and approval.

**C. Approval of Personnel Document of September 15, 2021 – Action**

The Board must act on all issues regarding employees of the TVROP. The Personnel Document specifies each area and may include new hires, resignations, retirements and/or vacancies for Board approval.

**D. Approval of the Revised Memorandum of Understanding between TVROP and Pleasanton Unified School District – Action**

The Board will consider approving the revised Memorandum of Understanding to reflect a change of instructor and additional sections/instructors.

**9. SUPERINTENDENT'S REPORT**

Superintendent Duncan will report on recent meetings, activities, or legislation.

**10. BOARD MEMBER REPORTS**

Board members may wish to report on their recent activities.

**11. ANNOUNCEMENTS**

- The next Regular Meeting of the Joint Powers Governing Board will be held December 8, 2021 at 5:30 p.m.

**12. ADJOURNMENT**

JD/lh